# Equipment List

**Assistant Electricity Meter Reader, Billing & Cash Collector (PSS/Q3001)**

1. Safety Helmet, Rubber Gloves, Safety Sign Board, Safety Belt Or Full Body Harness, Safety Boot, Tagging  
2. Ladder
3. Single Phase Energy Meter (Electronic)  
4. Lt Three Phase Whole Current Energy Meter (Electronic) Of Any Rating Not Above 100 A  
5. Lt Ct Energy Meter Electronic (3P4W, 3X-/5A, 3X240V) Or Of Any Rating Not Above 100/5A  
6. LT CT’S Combination Of 3 Or 4 (As Per Meter) Of Any Rating Not Above 100/5A  
7. Energy Meter Mechanic(Three Phase) Six Digit Counter (With Or Without Decimal)  
8. Energy Meter Mechanic(Single Phase) Six Digit Counter (With Or Without Decimal)  
9. Prepaid Energy Meter Electronic( Three Phase) Lcd Display  
10. Prepaid Energy Meter Electronic(Single Phase) Lcd Display  
11. Spot Billing Hand Held Device With Thermal Printer  
12. Meter Reading Instrument (Mri Or Cmri) With Optical Chord For Downloading Load Reading Data Interface With Meter
CAREER MAP FOR Assistant Electricity Meter Reader, Billing And Cash Collector (PSS/Q3001)

Junior Engineer (JE)-Distribution (5) → Supervisor-Meter Reading & Billing (5)

In-charge-Meter Reader, Bill Distributor & Cash Collector (4)

Assistant Meter Reader, Bill Distributor & Cash Collector (3)
# JOB ROLE OVERVIEW

**Assistant Electricity Meter Reader, Billing and Cash Collector (PSS/Q3001)**

**Role Description**: Records the energy meter reading, delivers the electricity bill generated and collects the cash amount of bill payment (full or part) paid by the prospective consumers with acknowledgement of payment received.

<table>
<thead>
<tr>
<th><strong>Role Description</strong></th>
<th>Records the energy meter reading, delivers the electricity bill generated and collects the cash amount of bill payment (full or part) paid by the prospective consumers with acknowledgement of payment received.</th>
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<tbody>
<tr>
<td><strong>Version</strong></td>
<td>1.0</td>
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<tr>
<td><strong>NSQF Level</strong></td>
<td>3</td>
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<tr>
<td><strong>Minimum Educational Qualifications</strong></td>
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<tr>
<td><strong>Training</strong></td>
<td>NA</td>
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<tr>
<td><strong>Minimum Job Entry Age</strong></td>
<td>18 years</td>
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<tr>
<td><strong>Experience</strong></td>
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### Applicable National Occupational Standards (NOS)

1. PSS/N 3001 : Electricity meter reading, billing and cash collection
2. PSS/N 2001 : (Use basic health and safety practices for power related work)
3. PSS/N 1336 : (Work effectively with others)

### Assessment Guidelines

1. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. PSSC will also lays down proportion of marks for Theory and Skills Practical for each PC
2. The assessment for the theory part will be based on knowledge bank of questions created by the PSSC
3. Assessment agencies will create unique question papers for theory part for each candidate at each examination/training center
4. Assessment agencies will create unique evaluations for skill practical at each examination/training center
5. To pass the Qualification Pack, every trainee should score a minimum of 50% marks in every NOS
6. In case of successfully passing only certain number of NOS’s, the trainee is eligible to take subsequent assessment on the balance NOS’s to pass the Qualification Pack